

**ATASCOSA COUNTY
COMMISSIONERS COURT
REGULAR MEETING
COUNTY COURTROOM, SUITE 203
February 13, 2023
9 a.m.**

If after the commencement of the meeting covered by this Notice, the Commissioners Court should determine that a closed or executive meeting or session of the Court is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Court. Purposes for a closed or executive meeting or session permitted by the Act include the following:

- 551.071 Consultation with Attorney.
- 551.072 Deliberation regarding real property.
- 551.073 Deliberation regarding prospective gifts.
- 551.074 Personnel Matters.
- 551.076 Deliberation regarding security devices or security audits.
- 551.0785 Deliberation involving medical or psychiatric records of individuals.
- 551.084 Investigation; exclusion of witness from hearing.
- 551.087 Deliberation regarding economic development negotiation.
- 551.088 Deliberation regarding test item.

AGENDA

1. Judge Cude: Call to order.
2. Judge Cude: Prayer; Pledge of Allegiance.
3. Public Comments:
4. Margaret Littleton: Discuss and/or take appropriate action concerning personnel:
 - New Employee: Karen Vyvlecka
 - Position: Deputy Clerk
 - Pay Rate: \$39,991.68, annually
 - Salary Budget Area: 012-456-402
 - Physical/Drug: Completed
 - Start Date: 02-13-2023
5. Margaret Littleton: Discuss and/or take appropriate action concerning family violence Jury donation.
6. Audrey Louis: Discuss and/or take appropriate action concerning approving the Resolution of Governing Body for the Region 2 Border Prosecution grant application with the Office of the Attorney General and direct the County Judge to sign the same.
7. Becky James: Discuss and/or take appropriate action concerning personnel:
 - New Employee: Roxanne Lopez

Position: Mental Health Case Worker
Pay Rate: \$45,000 annually
Salary Budget Area: 012-488-403
Physical/Drug: Pending
Start Date: 02-21-2023

8. Judge Prasifka: Discuss and/or take appropriate action concerning personnel:
Existing Employee: Tabatha Stewart
Position: Chief Clerk JP. 4
Pay Rate: \$46,501.96 annually
Salary Budget Area: 012-432-402
Physical/Drug: N/A
Start Date: 02-01-2023

Discuss and/or take appropriate action concerning personnel:
Existing Employee: Irene Torres
Position: Deputy Clerk
Pay Rate: \$41,444.64 annually
Salary Budget Area: 012-432-403
Physical/Drug: N/A
Start Date: 02-01-2023

9. Const. Meadows: Discuss and/or take appropriate action concerning Chapter 59 Asset Forfeiture Report for Atascosa County Constable Precinct 4.
10. Const. Meadows: Discuss and/or take appropriate action concerning approving the 2022 Racial Profiling Report for Atascosa County Constable Precinct 4.
11. Const. Thompson: Discuss and/or take appropriate action concerning approving the 2022 Racial Profiling Report for Atascosa County Constable Precinct 3.
12. Laura Pawelek: Discuss and/or take appropriate action concerning approving Treasurer's Report for January 2023.
13. Theresa Carrasco: Discuss and/or take appropriate action concerning approval of Commissioners' Court Minutes for December 2022.
14. Devin Wilborn: A. Discuss and/or take appropriate action concerning EMS Report and update from 1/9/23 until present.
- B. Discuss and/or take appropriate action concerning Fire Marshal Report and update from 11/14/22 until present.
15. Daniella Martinez: Discuss and/or take appropriate action concerning personnel:
New Employee: Tra Johntee Lamar Williams
Position: Juvenile Supervisor Officer 1

Pay Rate: Tier 1; \$41,000.00 annually
Salary Budget Area: 139-400-403
Physical/Drug: Pending
Start Date: 02-20-2023

New Employee: Ellen Pesqueda Diaz
Position: Juvenile Cook
Pay Rate: \$32,000.00 annually
Salary Budget Area: 039-400-565
Physical/Drug: Pending
Start Date: 02-20-2023

Existing Employee: Selena Huerta
Position: Juvenile Supervision Officer 1
Pay Rate: Tier 2: \$43,000.00 annually
Salary Budget Area: 039-400-562
Physical/Drug: N/A
Start Date: 02-20-2023

Existing Employee: Edward Flores
Position: Juvenile Supervision Officer 1
Pay Rate: Tier 3: \$45,000.00 annually
Salary Budget Area: 039-400-562
Physical/Drug: N/A
Start Date: 02-13-2023

Existing Employee: Taylor Maddox
Position: Juvenile Supervision Officer 1
Pay Rate: Tier 3: \$45,000.00 annually
Salary Budget Area: 039-400-562
Physical/Drug: N/A
Start Date: 02-13-2023

Existing Employee: Brittanie McCracken
Position: Juvenile Supervision Officer 1
Pay Rate: Tier 3: \$45,000.00 annually
Salary Budget Area: 039-400-562
Physical/Drug: N/A
Start Date: 02-13-2023

Existing Employee: Richel Santos
Position: Juvenile Supervision Officer 1
Pay Rate: Tier 1: \$41,000.00 annually
Salary Budget Area: 039-400-562
Physical/Drug: Pending
Start Date: 02-20-2023

16. Justin Vasquez: Discuss and/or take appropriate action regarding enrolling into TAC Cybersecurity Training Program in compliance with the Texas Government Code § 2054.5191 requiring all County employees to complete a Cybersecurity Training Course by July 30, 2023 and authorizing County Judge to sign.
17. Justin Vasquez: Discuss and/or take appropriate action regarding approving redrafted version of Atascosa County Fraud Prevention and Detection Policy for New Hire Packet.
18. Britni Van Curan: Discuss and/or take appropriate action concerning updating the Septic Inspection Fee Schedule.
19. Britni Van Curan: Discuss and/or take appropriate action concerning adopting the amended plat for the Vista Hills Subdivision in Precinct 2. See attached.
20. Britni Van Curan: A. Discuss and/or take appropriate action concerning approval to conduct public hearing on approval of the Replat of Lot 3 in the Miller Subdivision in Precinct 2.

B. Discuss and/or take appropriate action concerning approval of the Replat of Lot 3 in the Miller Subdivision and creation of the Washburn Acres Subdivision in Precinct 2.
21. Britni Van Curan: Discuss and/or take appropriate action concerning adopting the plat for the Somerset Vistas Subdivision in Precinct 2.
22. Britni Van Curan: A. Discuss and/or take appropriate action concerning making changes to Section 2 of the Atascosa County Subdivision Ordinance.

B. Discuss and/or take appropriate action concerning making changes to Section 7 of the Atascosa County Subdivision Ordinance.

C. Discuss and/or take appropriate action concerning making changes to Section 13.4 of the Atascosa County Subdivision Ordinance.

D. Discuss and/or take appropriate action concerning adoption of the Atascosa County Pavement Design Guide.

E. Discuss and/or take appropriate action concerning updating the Atascosa County Road Tables.
23. Comm. Gillespie: Discuss and/or take appropriate action concerning personnel:
New Employee: James D Faulkner
Position: Pct. 1 Road Crew Worker
Pay Rate: \$42,868.99 annually, 40 hours; 90-day probation period
Salary Budget Area: 021-400-402
Physical/Drug: Pending

Start Date: 02-13-2023

Existing Employee: Mando Griego
Position: Blade Operator, Project Supervisor
Pay Rate: Increase from \$40,827.61 to \$45,031.50 annually, 40 hours
Salary Budget Area: 021-400-402
Physical/Drug: N/A
Start Date: 02-01-2023

Existing Employee: Abel Palacios
Position: Equipment Operator, CDL License
Pay Rate: Increase from \$40,827.61 to \$45,031.50 annually, 40 hours
Salary Budget Area: 021-400-402
Physical/Drug: N/A
Start Date: 02-01-2023

24. Comm. Bowen: Discuss and/or take appropriate action concerning personnel:
Existing Employee: Arturo Cordova
Position: County Worker/CDL Driver: Transfer from Pct. 4 to Pct. 2
Pay Rate: \$46,113.49 annually
Salary Budget Area: 022-400-402
Physical/Drug: N/A
Start Date: 02-13-2023

25. Comm. Perez: Discuss and/or take appropriate action concerning personnel:
New Employee: Juan Juarez
Position: Temporary Part-Time Road Crew Pct. 3
Pay Rate: \$12.00/per hour
Salary Budget Area: 023-400-403
Physical/Drug: N/A
Start Date: 02-14-2023

New Employee: Robert Sanchez
Position: Pct. 3 Road Crew
Pay Rate: \$40,987.44 annually
Salary Budget Area: 023-400-402
Physical/Drug: Completed
Start Date: 02-14-2023

Existing Employee: Johnny Sanchez
Position: Pct. 3 Road Crew
Pay Rate: \$44,957.44 annually
Salary Budget Area: 023-400-402
Physical/Drug: N/A
Start Date: 02-01-2023
Request for salary increase based on completion of probation period

Existing Employee: William Cavender
Position: Pct. 3 Road Crew Employee
Pay Rate: \$44,957.44 annually
Salary Budget Area: 023-400-402
Physical/Drug: N/A
Start Date: 02-01-2023
Request for salary increase based on completion of probation period

26. Comm. Perez: Discuss and/or take appropriate action concerning a gas pipeline road crossing permit. Cinco Oil & Gas is requesting a pipeline road crossing permit approximately 4 miles South of FM-140 on CR-343. The Road Bore will be approximately 4' deep, and the Gas pipeline will be a 3" line, enclosed in a 5" casing. A \$500.00 check from Camino Real Mineral Company LLC has been turned over to Atascosa County Treasurer.
27. Comm. Riley: Discuss and/or take appropriate action concerning personnel:
New Employee: Larry J. Quinonez
Position: County Worker/CDL Driver
Pay Rate: \$44,957.44 annually
Salary Budget Area: 012-400-402
Physical/Drug: Complete
Start Date: 02-13-2023
- New Employee: Manuel Olivarez
Position: County Worker/CDL Driver
Pay Rate: \$44,957.44 annually
Salary Budget Area: 012-400-402
Physical/Drug: Complete
Start Date: 02-13-2023
28. Comm. Riley: Discuss and/or take appropriate action concerning approving a road bore permit under CR 407 for a permanent 6" petroleum pipe line in the Fashing area for Arrowhead Gathering Co. A \$500.00 check from Arrowhead Gathering Co. has been turned in to the Treasurer's Office.
29. Comm. Riley: Discuss and/or take appropriate action concerning approving a road bore permit under CR 401 for a permanent 6" petroleum pipe line in the Fashing area for Arrowhead Gathering Co. A \$500.00 check from Arrowhead Gathering Co. has been turned in to the Treasurer's Office.
30. Trent Rowell: Discuss and/or take appropriate action on Approval of Inmate Housing Contract With Hays and McMullen Counties and authorize the Judge to sign.
31. Trent Rowell: Discuss and/or take appropriate action on Approval of Agreement between Atascosa Sheriff's Office and Archbishop Gustavo Garcia-Siller, Archbishop of the Archdiocese of San Antonio and acting on behalf of Our Lady of the Grace Catholic

School and authorize the Sheriff to sign.

32. Trent Rowell: Discuss and/or take appropriate action concerning a request from Hurley Funeral Home regarding the disposition of body.
33. Trent Rowell: Discuss and/or take appropriate action concerning personnel:
New Employee: Megan Anderson
Position: County Attorney Investigator
Pay Rate: \$62,864.83 annually
Salary Budget Area: 012-404-404
Physical/Drug: Pending
Start Date: 02-13-2023
34. Sheriff Soward: Discuss and/or take appropriate action concerning approval of date for Annual Sheriff's Auction of Wednesday, May 10, 2023.
35. Sheriff Soward: Discuss and/or take appropriate action concerning approval of payment to landowners for property damage during a law enforcement pursuit, under Section 683.015(f) of Texas Transportation Code.
36. Sheriff Soward: Discuss and/or take appropriate action concerning personnel:
New Employee: Clayton Pierce Ruple
Position: Deputy Sheriff/School Resource Officer OLG
Pay Rate: Tier 2: \$52,988.87 annually; 40 hour; no holiday pay; work hours per contract; \$120 mo. uniform; 90-day County Probation; 1 year Agency Probation.
Salary Budget Area: To be determined
Physical/Drug: completed
Start Date: 02-15-2023
- New Employee: Felix Rosado
Position: Corrections Officer
Pay Rate: Tier 3: \$44,216.99 annually; 171 Fluctuating; \$120 mo. uniform; \$150 mo. holiday; 90-day County Probation; 1 year Agency Probation
Salary Budget Area: 012-442-562
Physical/Drug: Pending
Start Date: 02-23-2023
- Existing Employee: Tamara Tolbirt
Position: Corrections Officer
Pay Rate: Tier 1: \$48,216.99 annually; 171 Fluctuating; \$120 mo. uniform; \$150 mo. holiday; continue 1 year agency probation
Salary Budget Area: 012-442-562
Physical/Drug: N/A
Start Date: 02-15-2023
Request for salary increase based on completion of probation period

Existing Employee: Scott San Miguel
Position: Sergeant Corrections Officer
Pay Rate: Tier 1: \$54,732.80 annually; \$120 mo. uniform; \$150 mo. holiday; 171
Fluctuating
Salary Budget Area: 012-442-562
Physical/Drug: N/A
Start Date: 02-15-2023
Request for salary increase based on completion of probation period

Existing Employee: Kenneth Martinez
Position: Jail Lieutenant
Pay Rate: Tier 1: \$58,000.58 annually; \$120 mo. uniform; 40 hours with overtime
Salary Budget Area: 012-442-570
Physical/Drug: N/A
Start Date: 02-15-2023
Request for salary increase based on completion of probation period

Existing Employee: Jose Mendoza
Position: Jail Administrator/Captain
Pay Rate: Tier 1: \$68,978.74 annually; \$120 mo. uniform; 40 hours with overtime
Salary Budget Area: 012-442-560
Physical/Drug: N/A
Start Date: 02-15-2023
Request for salary increase based on completion of probation period

37. Judge Cude: Discuss and/or take appropriate action concerning updating the Order Setting the Terms of Atascosa County Commissioners Court by moving the Commissioners Court location from the small Court Room to the larger Court Room and updating the terms to include Judge Weldon Cude and Commissioner Mark Bowen.
38. Judge Cude: Discuss and/or take appropriate action concerning approving the replacement of Stuart Knowlton with Brad Boyd as an Atascosa Central Appraisal District Board Member.
39. Judge Cude: Discuss and/or take appropriate action concerning approving the updated Rules of Procedures, Conduct, and Decorum at Meetings of the Atascosa County Commissioners Court to replace Stuart Knowlton with Commissioner Mark Bowen and Previous County Judge Robert L. Hurley with Judge Weldon P. Cude.
40. Judge. Cude: **Update and/or take appropriate action concerning Judge, Commissioners, and other County Elected Officials' training course certifications, record any hours and certificates into Commissioners Court minutes and other documents not related to education needing to be filed in the court records.**

County Judge Weldon Cude has successfully completed 20.50 hours of Educational Training at the 2023 Seminar for Newly Elected Judges & Commissioners in College Station, TX.

County Judge Weldon Cude has successfully completed the course of training on the Texas Open Meetings Act that satisfies the legal requirements of Government Code Section 551.005.

41. EXECUTIVE SESSION

The Regular Session of Atascosa County Commissioners Court will now recess in order to convene in Executive Session according to Texas Government Code 551.071 and 551.074 to discuss personnel and other matters with the County Attorney's office.

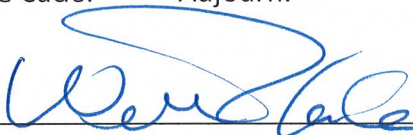
42. OPEN SESSION

43. Trent Rowell: Discuss and/or take appropriate action concerning item(s) discussed in executive session.

44. Judge Cude: Discuss, review and take action to accept and/or approve any invoices and
Tracy Barrera: payroll.

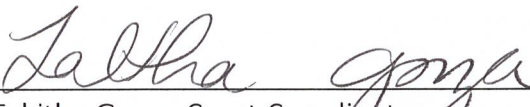
45. **COMMENTS FROM COMMISSIONERS COURT (No Action Can Be Taken).** The next Regular Commissioners Court Meeting is set Monday, February 27.

46. Judge Cude: Adjourn.



Weldon P. Cude, Atascosa County Judge

I, the undersigned, do hereby certify that this notice was posted by 8:45 a.m., on Friday, February 10, 2023.



Tabitha Garza, Court Coordinator

This meeting site is accessible to individuals with disabilities and to the general public.